

**Butchers Coppice Scout Camp & Community Outdoor Centre
overnight booking form**



1 - your group

GROUP NAME

LEADER IN CHARGE

YOUR ADDRESS

POSTCODE

TELEPHONE NUMBER

E-MAIL ADDRESS

2 - your stay

ARRIVAL DATE

ARRIVAL TIME*

*MIDDAY DURING SCHOOL SUMMER HOLIDAYS

DEPARTURE DATE

DEPARTURE TIME*

*MIDDAY DURING SCHOOL SUMMER HOLIDAYS

INDOOR

PREFERENCE

OUTDOOR

PREFERENCE

3 - your personnel (estimated)

	MALE	FEMALE		MALE	FEMALE
LEADERS/HELPERS	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	6 to 10½ years	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>
15-18 years	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	under 6 years	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>
10½ to 14 years	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>	TOTAL	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 60px; height: 25px;" type="text"/>

4 - activities

you do not need to complete this section at the time of booking, however, we recommend that you advise us of your preferences for instructor-led and self supervised activities as soon as possible, as all activities are subject to availability - if you know when you would like the following instructor-led activities please complete the details below - the more notice you give us, the more likely we are to be able to meet your requirements

	REQUIRED?	EST NUMBER OF PARTICIPANTS	PREFERRED DATES/TIMES FOR SESSIONS
ARCHERY	yes no	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 440px; height: 25px;" type="text"/>
SHOOTING	yes no	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 440px; height: 25px;" type="text"/>
AUTO BELAY CLIMBING	yes no	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 440px; height: 25px;" type="text"/>
TRADITIONAL CLIMBING	yes no	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 440px; height: 25px;" type="text"/>
ABSEILING	yes no	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 440px; height: 25px;" type="text"/>
CRATE STACKING	yes no	<input style="width: 60px; height: 25px;" type="text"/>	<input style="width: 440px; height: 25px;" type="text"/>

continued overleaf >>

5 - your deposit

please return your completed booking form with your deposit as shown below:

INDOOR (per indoor accommodation centre)

less than four days **£50**
four days or more **£100**

OUTDOOR (per site)

less than four days **£25**
four days or more **£50**

if you have provided an e-mail address (section 1 - your group) we will confirm receipt of your booking form and deposit by e-mail - if you don't have an e-mail address and would like written confirmation please send us a stamped-addressed envelope with this form and your deposit

PLEASE NOTE THAT ALL DEPOSITS ARE NON-REFUNDABLE

6 - booking conditions

- a) provisional bookings are held for 14 days (7 days if the event is booked within one month of the start date) - if we haven't received your completed and signed booking form and deposit within this time your provisional booking will lapse
- b) if you need to cancel your booking please contact us as soon as possible - if you give us reasonable notice we may be able to carry your deposit forward to another event - this is at the discretion of the management - all deposits are non-refundable
- c) camp fees are due on arrival, preferably by cheque - see our Price List for full details of costs
- d) Butchers Coppice Management Committee (BCMC) does not accept any responsibility for any injury or any loss or damage to any personal property, howsoever caused - additionally, those wishing to use the trampolines must ensure that every member of the group is fully aware of the safety instructions for use of these facilities - an information sheet will be provided by site staff upon request.
- e) all activities must be carried out in accordance with both Scout Association and local rules - specific rules apply to the climbing complex and ranges - non-Scout organisations **must** contact the Site Manager for guidance
- f) you (the Leader in charge) are responsible for your group at all times - you must advise your group of the site rules (which will be given to you upon arrival) and ensure that your group comply - you must ensure that your group are properly supervised at all times and you will be liable for any damage caused by any of your group
- g) smoking, eating and drinking are not permitted in any activity areas - smoking and drinking of alcohol is not allowed anywhere on the site in the presence of children and young people - smoking is not permitted in any building, the climbing complex or the ranges
- h) should any part of the site become unavailable for any reason the BCMC accepts no responsibility for inconvenience to the hirer or for expenses incurred and their liability is limited to a full refund of any fees paid
- i) any facilities used must be left hygienically clean and tidy with all rubbish removed
- j) the right of access by Management Committee Officers is reserved at all times

7 - giving your agreement

By signing below you confirm acceptance of the above booking conditions and, further, agree that you will **check facilities prior to use** to ensure that they are safe, **report any damage or defect** to site staff immediately and **leave the facilities clean and tidy** for the next user

I enclose a deposit of

please make cheques payable to 'Butchers Coppice Scout Camp'

YOUR SIGNATURE:

YOUR NAME:	DATE:
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please return your completed booking form with your deposit to:

Paul Cherrett
7 King Richard Drive
Bournemouth
BH11 9UA

FOR BUTCHERS COPPICE USE ONLY:

DATE RECEIVED:

LOGGED BY:

CONFIRMATION SENT BY:

