

Butchers Coppice Risk Assessment Document

Pioneering

FIRE

In the event of a fire you should raise the alarm, get out, stay out and call the fire brigade.
Please ensure all of your group are aware of the fire evacuation procedures.
The fire assembly point for the whole site is at the flagpole in the centre of the field.
Only use fire fighting equipment to aid your escape - do not attempt to extinguish the fire.

FIRST AID

Each group is responsible for making their own first aid arrangements - appointing someone to co-ordinate first aid and holding an appropriate first aid kit.
A first aid kit is available in the site office during office hours and site instructors usually carry activity first aid kits.
All incidents which specifically relate to the campsite must be reported to site staff at the earliest opportunity.

GENERAL HEALTH & SAFETY INFORMATION

Please familiarise yourself with the content of our information leaflet 'essential information during your stay', which is available from the site office.
Ensure your group are aware of the 'rules for kids' and 'rules for adults', which can be found in this leaflet.
Any person found to be in contravention of site rules or causing a nuisance or danger to other visitors will be asked to leave immediately.

OUR POLICY

Our Child Protection Policy, Equal Opportunities Policy and Health & Safety Policy can be downloaded from our website.

KEY TO RISK RATINGS

IMPACT: 1 - LOW/MINOR, 2 - MEDIUM, 3 - HIGH/EXTREME
LIKELIHOOD: 1 - UNLIKELY TO HAPPEN, 2 - COULD HAPPEN, 3 - LIKELY TO HAPPEN

RISK:

1-2	LOW
3-5	MEDIUM
6-9	HIGH

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RISK ASSESSMENT REFERENCE: RA/Act/Pioneering
 MOST RECENT REVIEW: 19-Feb-22
 MINIMUM STAFFING REQUIRED: 1 adult (to be supplied by the participating group)
 QUALIFICATIONS REQUIRED: none, however, a sufficiently experienced adult must oversee this activity
 MAX NUMBER OF PARTICIPANTS: none
 PREPARED/REVIEWED BY: Charlie Pike, Operations Team

ACTIVITY	HAZARD WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT x LIKELIHOOD = RISK	MONITORED BY
PIONEERING	HIT BY POLE participants and spectators	adult supervision recommended - spectators to stand well clear of the project	3 x 1 = 3 MEDIUM RISK	group leader
	MANUAL HANDLING participants	adult supervision recommended - group leader to instruct on correct manual handling of poles and be aware of trapped fingers	3 x 1 = 3 MEDIUM RISK	group leader
	COLLAPSE OF STRUCTURE participants and spectators	adult supervision recommended - spectators to stand well clear of the project	3 x 1 = 3 MEDIUM RISK	group leader
	ROPE BURNS participants	adult supervision recommended - group leader to instruct on correct use of ropes - gloves available on request	2 x 1 = 2 LOW RISK	group leader
	TRIPS, SLIPS participants	adult supervision recommended - group leader to ensure poles are moved safely and areas are kept clear of obstructions	1 x 1 = 1 LOW RISK	group leader
	ADVERSE WEATHER participants	appropriate clothing to be worn	1 x 1 = 1 LOW RISK	group leader
	FAILURE OF EQUIPMENT participants and spectators	adult supervision recommended - group leader to check equipment before use - site staff undertake regular inspections	2 x 1 = 2 LOW RISK	site staff group leader