

Butchers Coppice Risk Assessment Document

Fencing

FIRE

In the event of a fire you should raise the alarm, get out, stay out and call the fire brigade.
Please ensure all of your group are aware of the fire evacuation procedures.
The fire assembly point for the whole site is at the flagpole in the centre of the field.
Only use fire fighting equipment to aid your escape - do not attempt to extinguish the fire.

FIRST AID

Each group is responsible for making their own first aid arrangements - appointing someone to co-ordinate first aid and holding an appropriate first aid kit.
A first aid kit is available in the site office during office hours and site instructors usually carry activity first aid kits.
All incidents which specifically relate to the campsite must be reported to site staff at the earliest opportunity.

GENERAL HEALTH & SAFETY INFORMATION

Please familiarise yourself with the content of our information leaflet 'essential information during your stay', which is available from the site office.
Ensure your group are aware of the 'rules for kids' and 'rules for adults', which can be found in this leaflet.
Any person found to be in contravention of site rules or causing a nuisance or danger to other visitors will be asked to leave immediately.

OUR POLICY

Our Child Protection Policy, Equal Opportunities Policy and Health & Safety Policy can be downloaded from our website.

KEY TO RISK RATINGS

IMPACT: 1 - LOW/MINOR, 2 - MEDIUM, 3 - HIGH/EXTREME
LIKELIHOOD: 1 - UNLIKELY TO HAPPEN, 2 - COULD HAPPEN, 3 - LIKELY TO HAPPEN

RISK:

1-2	LOW
3-5	MEDIUM
6-9	HIGH

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RISK ASSESSMENT REFERENCE: RA/Act/Fencing
 MOST RECENT REVIEW: 22-May-21
 MINIMUM STAFFING REQUIRED: 1 Instructor and 1 other adult (to be supplied by the participating group)
 QUALIFICATIONS REQUIRED: Fencing GB or higher
 MAXIMUM NUMBER OF PARTICIPANTS: 12
 PREPARED/REVIEWED BY: Charlie Pike, Operations Team

ACTIVITY	HAZARD WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT x LIKELIHOOD = RISK	MONITORED BY
FENCING	MUSCULAR/SKELETAL INJURIES (pulled muscles, broken bones etc) participants	participants encouraged to warm up prior to activity - instructor to ensure that participants are wearing appropriate footwear and are using the correct equipment	2 x 1 = 2 LOW RISK	instructor
	SLIPS, TRIPS, FALLS all persons entering or using the premises	instructor to ensure that, as far as reasonably possible, the area is clear from obstructions - instructor to ensure that participants are wearing appropriate footwear and any spillages are cleared away as quickly as possible	2 x 1 = 2 LOW RISK	instructor and group leader
	BRUISING/GRAZES participants	instructors to train and observe the correct hitting technique and ensure that correct equipment is being worn	2 x 1 = 2 LOW RISK	instructor and group leader
	SPECTATORS ENTERING THE AREA spectators participants	instructor to ensure that, where possible, a barrier clearly marks the fencing area - safe and danger areas to be highlighted during the safety briefing	1 x 1 = 1 LOW RISK	instructor and group leader
	INJURY TO FENCERS DURING A BOUT CAUSED BY WEAPON participants	participants must be wearing regulation kit at all times	2 x 2 = 4 MEDIUM RISK	instructor
	INJURY TO SPECTATORS spectators	spectators need to be kept a reasonable distance from the field of play and it is the instructors responsibility to ensure this rule is adhered to	1 x 1 = 1 LOW RISK	instructor and group leader

ACTIVITY	HAZARD WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT x LIKELIHOOD = RISK	MONITORED BY
FENCING continued	HORSEPLAY participants	participants are monitored by instructors and the supervising adult (provided by the group) - unruly participants are immediately asked to leave the area	2 x 1 = 2 LOW RISK	instructor and group leader