

# Butchers Coppice Risk Assessment Document

## Bushcraft

### FIRE

In the event of a fire you should raise the alarm, get out of danger, stay out of danger and call the fire brigade. Please ensure all of your group are aware of the fire evacuation procedures. The fire assembly point for the whole site is at the flagpole in the centre of the field. Only use fire fighting equipment to aid your escape - do not attempt to extinguish the fire.

### FIRST AID

Each group is responsible for making their own first aid arrangements - appointing someone to co-ordinate first aid and holding an appropriate first aid kit. A first aid kit is available in the site office during office hours and site instructors usually carry activity first aid kits. All incidents which specifically relate to the campsite must be reported to site staff at the earliest opportunity.

### GENERAL HEALTH & SAFETY INFORMATION

Please familiarise yourself with the content of our information leaflet 'essential information during your stay', which is available from the site office. Ensure your group are aware of the 'rules for kids' and 'rules for adults', which can be found in this leaflet. Any person found to be in contravention of site rules or causing a nuisance or danger to other visitors will be asked to leave immediately

### OUR POLICY

Our Child Protection Policy, Equal Opportunities Policy and Health & Safety Policy can be downloaded from our website

### KEY TO RISK RATINGS

IMPACT: 1 - LOW/MINOR 2 - MEDIUM 3 - HIGH/ EXTREME  
LIKELIHOOD: 1 - UNLIKELY TO HAPPEN 2 - COULD HAPPEN 3 - LIKELY TO HAPPEN

RISK:

1-2 LOW
3-5 MEDIUM
6-9 HIGH

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RISK ASSESSMENT REFERENCE: RA/Act/Bushcraft  
MOST RECENT REVIEW: 05 March 2022  
MINIMUM STAFFING REQUIRED: 1 instructor and 1 other adult (to be supplied by the participating group)  
QUALIFICATIONS REQUIRED: Butchers Coppice Bushcraft Authorisation (Restricted or Full)  
MAX NUMBER OF PARTICIPANTS: 15  
PREPARED/ REVIEWED BY: Charlie Pike, Operations Team

HAZARD	RISK WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT X LIKELIHOOD = RISK	MONITORED BY
<b>Roots, stumps and other natural debris on the floor of the bushcraft area.</b>	<b>Slipping, tripping or falling.</b> Instructors & participants	Instructor will enter bushcraft area before participants arrive to check the entrance and exit points for hazards and ensure all pathways are clear. Participants will be sat during most of the session and given instructions on how to move around safely when instructed to do so.	<b>2 X 1 = 2 LOW RISK</b>	Instructors and site staff
<b>Central campfire &amp; smaller individual lit fires</b>	<b>Falling into the fire, burns and participants throwing things in the fire</b> Instructors & participants	Instructor will ensure there is a bucket of water in the bushcraft area before starting the session. Participants will be sat down during the sessions and given instructions on how to move around safely. Participants instructed not to throw anything in the fire unless strictly told to do so.	<b>3 x 1 = 3 MEDIUM RISK</b>	Instructors

HAZARD	RISK WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT X LIKELIHOOD = RISK	MONITORED BY
<b>Smoke from the fire/s</b>	<b>Smoke inhalation</b> Instructors & participants	Only certain materials will be burned and in a safe and controlled manner. Central campfire will only be lit in good weather conditions (low wind ect) participants will be asked about pre existing medical conditions that smoke may cause effect	<b>1 X 1 = 1 LOW RISK</b>	Instructors
<b>Lighting and burning materials</b>	<b>Burns, lighting materials that should not be set on fire</b> Instructors & participants	The instructor will give participants detailed training in how to use the equipment safely The instructor will supervise participants closely. Participants will be given clear instruction on what to light and what to do once it is lit	<b>2 X 1 = 2 LOW RISK</b>	Instructors
<b>Horseplay</b>	<b>Burns, missing critical instructions, tripping/ falling, causing injury to others</b> Participants & instructors	The instructor will inform the group at the start of the session that being sensible is crucial to the safety of the participants Participants are monitored by the instructor - unruly participants may be asked to immediately leave the bushcraft area	<b>2 x 1 = 2 LOW RISK</b>	Instructors

HAZARD	<b>RISK</b> WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT X LIKELIHOOD = RISK	MONITORED BY
<b>Equipment</b>	<b>Equipment failure or misuse causing injury</b> Instructors & participants	All equipment will be checked by the instructor prior to the session to ensure correct working order. Participants will be instructed to inform the instructor if the notice a defective piece of equipment. Participants will be given clear instructions of how to use each piece of equipment and will be closely supervised by the instructor and other helpers while using equipment.	2 X 1 = 2 <b>LOW RISK</b>	Instructors, participants & other helpers