

# Butchers Coppice Risk Assessment Document

## Abseiling and Climbing, the Climbing Complex

### FIRE

In the event of a fire you should raise the alarm, get out, stay out and call the fire brigade.  
Please ensure all of your group are aware of the fire evacuation procedures.  
The fire assembly point for the whole site is at the flagpole in the centre of the field.  
Only use fire fighting equipment to aid your escape - do not attempt to extinguish the fire.

### FIRST AID

Each group is responsible for making their own first aid arrangements - appointing someone to co-ordinate first aid and holding an appropriate first aid kit.  
A first aid kit is available in the site office during office hours and site instructors usually carry activity first aid kits.  
All incidents which specifically relate to the campsite must be reported to site staff at the earliest opportunity.

### GENERAL HEALTH & SAFETY INFORMATION

Please familiarise yourself with the content of our information leaflet 'essential information during your stay', which is available from the site office.  
Ensure your group are aware of the 'rules for kids' and 'rules for adults', which can be found in this leaflet.  
Any person found to be in contravention of site rules or causing a nuisance or danger to other visitors will be asked to leave immediately.

### OUR POLICY

Our Child Protection Policy, Equal Opportunities Policy and Health & Safety Policy can be downloaded from our website.

### KEY TO RISK RATINGS

IMPACT: 1 - LOW/MINOR, 2 - MEDIUM, 3 - HIGH/EXTREME  
LIKELIHOOD: 1 - UNLIKELY TO HAPPEN, 2 - COULD HAPPEN, 3 - LIKELY TO HAPPEN

RISK:

1-2	LOW
3-5	MEDIUM
6-9	HIGH

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## Abseiling and Climbing, the Climbing Complex

RISK ASSESSMENT REFERENCE: RA/Act/Abseiling and Climbing  
 MOST RECENT REVIEW: 19-Feb-22  
 MINIMUM STAFFING REQUIRED: 1 Instructor and 1 other adult (to be supplied by the participating group)  
 QUALIFICATIONS REQUIRED: Scout Association Adventurous Activities Permit (Climbing & Abseiling) or higher  
 MAX NUMBER OF PARTICIPANTS: 15  
 PREPARED/REVIEWED BY: Charlie Pike, District Operations Team

ACTIVITY	HAZARD WHO IS AFFECTED	CONTROL MEASURES	RISK AFTER CONTROL MEASURES IMPACT x LIKELIHOOD = RISK	MONITORED BY
<b>ABSEILING AND CLIMBING</b>	<b>FALLING FROM HEIGHT</b> all persons entering or using the climbing complex	regularly inspected correctly fitting equipment is used - this activity is carried out in accordance with current guidelines - participants and instructors are clipped on when at the top of the tower	3 x 1 = 3 <b>MEDIUM RISK</b>	instructors and site staff
	<b>TRIPPING</b> participants and instructors	instructors check for correctly fitting suitable footwear - safety briefing given before activity commences - top of the tower is kept as clear as possible	2 x 1 = 2 <b>LOW RISK</b>	instructors and site staff
	<b>ABRASIONS/MINOR INJURY</b> participants and instructors	instructors check for loose jewellery and ensure long hair is tied back - safety briefing given before activity commences	2 x 1 = 2 <b>LOW RISK</b>	instructors and site staff
	<b>EQUIPMENT FAILURE</b> participants and instructors	all equipment complies with the relevant standards and carries the relevant CE marks - equipment use is logged and equipment is checked for damage and destroyed if suspicious	3 x 1 = 3 <b>MEDIUM RISK</b>	instructors and site staff
	<b>IMPACT FROM FALLING DEBRIS</b> all persons entering or using the climbing complex	safety helmets are to be worn at all times by all persons entering or using the climbing complex - abseiling and climbing walls and the top of the tower are regularly inspected by instructors for loose equipment or debris	3 x 1 = 3 <b>MEDIUM RISK</b>	instructors and site staff
	<b>ADVERSE WEATHER</b> participants	weather reports monitored - activity stopped in severe weather conditions	2 x 1 = 2 <b>LOW RISK</b>	instructors and site staff

<b>ABSEILING AND CLIMBING</b> (continued)	<b>HORSEPLAY</b> participants	participants are monitored by instructors and the supervising adult (provided by the group) - unruly participants are immediately asked to leave the climbing complex	3 x 1 = 3 <b>MEDIUM RISK</b>	instructors and site staff
	<b>UNSUPERVISED USE</b> all persons entering or using the climbing complex without proper supervision	area fenced and locked while not in use - access to the tower closed off and locked while not in use	3 x 1 = 3 <b>MEDIUM RISK</b>	instructors and site staff
	<b>TOWER FAMILIARISATION</b> participants and instructors	for outside instructors using our equipment we can supply a qualified climbing instructor (for an additional fee) to oversee the use of the equipment - if an outside instructor is using the tower only with their own equipment they must seek advice prior to using the tower - an "own instructor" declaration must be completed prior to using this facility	3 x 1 = 3 <b>MEDIUM RISK</b>	instructors and site staff

